

Ian Floyd, Deputy Chief Executive, City of York Council

Calendar 1st November 2019 – 30th November 2019 inclusive

Dates	Meeting / activity	Location
01/11/19	09:00-11:00 Stadium Matters 13:00-15:00 Council Budget preparation	West Offices, Station Rise, York, YO1 6GA (WO)
04/11/19	10:00-12:00 Email catch up and urgent matters 13:00-13:30 Briefing for Remembrance Sunday 14:00-16:30 Liberal Democrat Away Day Session	WO
05/11/19	10:00-11:30 Corporate Consultative Negotiating Committee 11:30-12:30 Meeting with Managing Director of Make it York, Executive Member for Culture, Leisure and Communities and Corporate Director of Economy & Place 13:00-13:15 Meeting with Head of Communications 13:30-15:30 Portfolio Holders / Council Management Team Meeting 15:30-16:00 Meeting with Assistant Director of Legal & Governance, Head of HR and external solicitors 16:00-16:30 Meeting with Assistant Director of Customer & Digital	WO
06/11/19	10:00-12:00 Council Management Team Meeting 13:30-15:00 Hazel Court Staff Session 15:30-16:15 Meeting with Assistant Director of Customer & Digital and Head of Business Intelligence 16:15-16:30 Meeting with Assistant Director of Legal & Governance	WO Hazel Court WO
07/11/19	11:00-12:00 Education & Skills Leadership Team Meeting 13:00-13:30 Meeting with Head of Communications and Head of HR 13:30-14:00 Meeting with PA 14:30-15:00 Call with National Railway Museum Director 15:00-16:00 Meeting with Managing Director and Chair of the West Yorkshire Combined Authority 16:00-16:30 Meeting with Leader of the Council 16:30-17:00 Meeting with Leader and Deputy Leader of the Council	WO
08/11/19	07:30-10:00 Travel 10:00-12:00 Chief Executive Devolution Workshop 12:00-14:00 Travel	County Hall, Northallerton
11/11/19	10:00-10:30 Meeting with Assistant Director of Legal & Governance and Electoral Manager 10:30-11:00 Meeting with Director & Head of Internal Audit 11:30-13:00 Community Stadium Working Group 14:00-15:30 West Offices Staff Session 15:30-16:00 Meeting with Leader and Deputy Leader of the Council and Corporate Finance Manager 16:00-16:30 Meeting with Leader of the Council and Head of Communications	WO
12/11/19	10:00-11:30 West Offices Staff Session 11:30-12:00 Meeting with Head of Corporate Strategy and City Partnerships 13:00-13:15 Meeting with Assistant Director of Housing &	WO

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Dates	Meeting / activity	Location
	Community Safety 13:30-14:00 Meeting with PA 14:00-14:30 Meeting with Head of Property Design and Facilities Management 14:30-15:00 Meeting with Head of Finance 15:00-15:30 Meeting with Corporate Finance Manager 15:30-16:00 Meeting with Corporate Director of Economy & Place 16:00-16:15 Meeting with Head of Communications	
13/11/19	10:00-12:00 Council Management Team Meeting 12:00-12:30 Transport, Highways and Environment Team Meeting 13:30-14:00 Meeting with Corporate Director of Children, Education & Communities 14:00-14:15 Meeting with West Yorkshire Combined Authority Managing Director 15:30-16:00 Meeting with Assistant Director of Customer & Digital and Head of Health & Safety 16:00-17:00 Meeting with Assistant Director of Children's Specialist Services	WO
14/11/19	07:00-09:00 Travel 09:00-10:00 Leeds City Region Leaders Meeting 10:00-12:00 Travel	Wellington House, Leeds
15/11/19	10:00-11:00 Review of Stadium communications 11:00-12:00 Meeting with York Museum's Trust Chief Executive 12:00-12:15 Meeting with Head of HR 13:00-14:00 Election Team Meeting 14:00-14:30 Meeting with Leader and Deputy Leader of the Council	WO
18/11/19	10:00-11:00 Meeting with York Hospital Chief Executive 11:00-12:00 Meeting with Head of Corporate Strategy and City Partnerships 13:30-14:30 Meeting with Corporate Director of Children, Education & Communities and Strategic Services Manager 14:30-15:00 Meeting with Assistant Director of Education & Skills 15:00-15:30 Meeting with PA 15:30-16:00 Meeting with Assistant Director of Planning & Public Protection	WO
19/11/19	10:00-12:00 Catch up on urgent matters 13:00-13:30 Meeting with Assistant Director of Communities & Culture 13:30-14:00 Meeting with Assistant Director of Customer & Digital, Head of Corporate Strategy and City Partnerships and Head of Business Intelligence 14:00-15:00 Meeting with Information Governance & Feedback Team Manager	WO

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Dates	Meeting / activity	Location
	15:00-15:30 Meeting with Finance Manager 15:30-16:30 Meeting with Assistant Director of Customer & Digital	
20/11/19	10:50-12:00 Council Management Team Meeting 13:30-14:30 Meeting with Head of Communications 15:00-15:30 Call with Corporate Director of Health, Housing & Adult Social Care 16:00-17:00 Meeting with external auditors	WO
21/11/19	13:00-14:00 Meeting with Head of HR	WO
22/11/19	13:30-14:00 Meeting with Head of HR 14:00-14:40 Democracy Workshop for students 15:00-15:30 Election Team meeting 15:30-16:00 Meeting with York, North Yorkshire & East Riding Local Enterprise Partnership Chief Operating Officer	WO
25/11/19	09:45-10:00 Meeting with Head of HR 10:00-10:30 Meeting with Assistant Director of Transport, Highways and Environment 10:30-10:45 Meeting with Head of Communications 11:00-11:30 Meeting with Assistant Director of Joint Commissioning 11:30-12:00 Meeting with Assistant Director of Regeneration & Asset Management 13:00-14:00 Meeting with Assistant Director of Legal & Governance and Electoral Services Manager 14:00-14:30 Meeting with PA 15:00-15:30 Meeting with Assistant Director of Public Health 15:30-16:00 Meeting with Leader and Deputy Leader of the Council 16:00-17:00 Meeting with Executive Member for Finance & Performance	WO
26/11/19	09:30-10:00 Meeting with Election Team 10:00-10:30 Meeting with Head of Communications and Head of Property Design & Facilities Management 10:30-11:00 Meeting with Assistant Director of Regeneration & Asset Management and Finance 11:00-11:30 Meeting with Corporate Accountant 12:30-13:00 Meeting with Assistant Director of Housing & Community Safety 13:00-13:30 Meeting with Corporate Director of Children, Education & Communities 13:30-16:00 Portfolio Holder / Council Management Team Meeting 16:00-16:30 Meeting with Assistant Director of Children's Specialist Services	WO
27/11/19	09:30-10:00 Meeting with Election Team 10:00-11:30 Corporate Leadership Group Meeting 11:30-12:30 Council Management Team Meeting 13:00-14:00 Data Accuracy Project Board Meeting 14:00-15:30 Meeting with North Yorkshire County Council	WO

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Dates	Meeting / activity	Location
	Chief Executive	
28/11/19	11:30-13:30 Travel 14:00-16:00 Meeting with Ministry of Housing, Communities & Local Government Director General 16:00-18:00 Travel 18:30-20:00 Executive Meeting	County Hall, Northallerton WO
29/11/19	Annual Leave	N/A